Dear Parents and Carers,

**CMS Holiday Care Program April 2016**

The Holiday program will run during the forthcoming holidays (April 11th – 22nd) in the Jacaranda building. We will operate from Monday to Friday, 8.30am to 6:00pm. Catherine Wallace (Gumnut director) is the co-ordinator of the program. There is an exciting schedule planned so all bookings will need to be made in advance, **by Friday 1st April 2016**, please.

There will be two options available:

- **Full time**: Two weeks, full day attendance only, 8.30am to 6:00pm.

- **Part time**: Booking for nominated days, full day attendance only, 8.30am to 6:00pm.

### Fees

- Fees will attract the Child Care Rebate and will be invoiced in the same way as Gumnut bookings (through government software – see reception for more details if you don’t currently use Gumnut).

- The fee will be $80 per day. Any incursions are an additional cost and will be invoiced separately through your CMS tuition account.

Please note that due to scheduled staffing **cancellations cannot be accommodated** (the full fee will be charged, though you will still be eligible for CCR on any day missed) and **full day attendance will be charged** if your child is picked up early.

Please make your bookings on the attached form and return to the office **by Friday 1st April** as places are limited. **A confirmation of your booking will be placed in your child’s classroom pocket** by Wed 6th April.

Cont/...
Casual Bookings: It may be possible to accommodate casual bookings (i.e. those bookings made during the holidays), however, this will depend on availability of places and we would need at least 24 hours’ notice. Casual bookings would attract a booking fee of $5.00 per day of booking which will be invoiced through your CMS tuition account.

Contact information during holiday period:
Gumnut office: 6287 2656
Program Co-ordinator: catherine.wallace@cms.act.edu.au
0433102703

Please do not ring the CMS office.

Kind regards,

CMS Administration