

Dear Parents and Carers,

CMS Holiday Care Program December 2016/January 2017.

The Holiday program will run during the forthcoming holidays (12th December 2016 -27th January 2017) in the Gumnut building. We will operate from Monday the 12th of December to the 27th of January (Excluding Wednesday the 14th of December due to staff Christmas lunch, Monday 19th December – Monday 2nd January Christmas shut down and Thursday 26th January Australia day). There is one exciting schedule planned one for Gumnut so all bookings will need to be made in advance, **by Friday 25th November 2016**, please.

There will be some new options available these holidays:

- **Full time: Two weeks, full day attendance only, 7.30am to 6:00pm.**
- **Part time: booking for nominated days, full day attendance only, 7.30am to 6:00pm.**
- **Full time: Two weeks, full day attendance only, 8:30am to 6:00pm**
- **Part time: booking for nominated days, full day attendance only, 8:30am to 6:00pm**

Fees

- Fees will attract the Child Care Rebate and will be invoiced in the same way as Gumnut bookings (through government software – see reception for more details if you don't currently use Gumnut).
- The fee will be \$89 per day for the 7:30am to 6:00pm booking
\$80 per day for the 8:30 to 6:00pm booking. Any incursions/excursions are an additional cost and will be invoiced separately through your CMS tuition account.

Please note that due to scheduled staffing **cancellations cannot be accommodated** (the full fee will be charged, though you will still be eligible for CCR on any day missed) and **full day attendance will be charged** if your child is picked up early.

Please make your bookings on the attached form and return to the office **by Friday 25th of November 2016** as places are limited. A **confirmation of your booking will be placed in your child's classroom pocket** by Wed 30th of November.

Cont/...

Casual Bookings: It may be possible to accommodate casual bookings (i.e. those bookings made during the holidays), however, this will depend on availability of places and we would need at least 24 hours' notice. Casual bookings would attract a booking fee of \$5.00 per day of booking which will be invoiced through your CMS tuition account.

Contact information during holiday period:

Gumnut office: 0437848951

Program Co-ordinator: Reception@cms.act.edu.au

Please do not ring the CMS office.

Kind regards,

CMS Administration