

ASSESSMENT AND REPORTING POLICY

This policy is informed by:

- CMS Assessment and Reporting Policy (*reviewed 2013*)
- <https://montessori.org.au/myschool.htm>

Statement:

Canberra Montessori School is committed to providing regular assessments and reports to all families.

Rationale:

The assessment and reporting policy provides guidelines to ensure Canberra Montessori School Directors convey a clear understanding of student progress and student outcomes to parents.

Implementation:

- Parent/Director Interviews which are held in Term 2 and Term 4
(In the interview parents view samples of student work; observations are shared by the Director and reporting documentation of materials presented can be viewed on request.)
- Parent Open Sessions in classrooms held in Term 1 and Term 3
- Student Checklist/Student Journal or portfolio (developed by children in Cycle 2 & 3)
- Staff Observation and extensive Record keeping
- Informal interviews with parents on request
- National Benchmark Testing-Year 3 & 5 NAPLAN
- Standardised assessments undertaken by the Principal's delegate as directed (Reading, Comprehension etc.)
- Parent Observations
- Written Reports per Semester with children assessed on a six-point scale from Extended Day (Foundation) to Year 6.

Approved by:	Date:	Next Review Date:
Principal	07/08/2020	07/08/2022